

**LOUISIANA BOARD OF EXAMINERS  
OF CERTIFIED SHORTHAND REPORTERS  
AGENDA**

**MEETING OF FRIDAY, OCTOBER 21, 2011 AT 1:00 P.M. \***

**I. PRELIMINARIES**

- A. Call to Order and Welcome – Board Chair
- B. Pledge of Allegiance – Secretary
- C. Roll Call - Administrator
- D. Approval of Minutes of Meeting of August 26, 2011 - Secretary

**II. RULE-MAKING**

- A. Revised and Amended Rules: LAC 46:301 *et seq.* - Counsel
- B. Public Comment
- C. Final Adoption

**III. LICENSING**

- A. Upcoming Examinations – Education Chair
- B. Reciprocal Licensing applications: Yolanda Nunnery and Sammantha Morgan

**VI. CONTRACT RENEWALS, EXTENSIONS OR APPROVALS**

- A. With Eve S. Kazik for grading services – Education Chair
- B. With Killingsworth Court Reporting, LLC, for grading services – Education Chair
- C. With George Delaune for accounting services – Finance Chair
- D. With NEXUS World Media, LLC, for website services – Ad Hoc Chair

**IV. DISCUSSION AND DIRECTION ITEMS**

- A. Reported problems with Louisiana-licensed reporters failing to comply with state law and board rules relative to free-lance depositions in federal or out-of-state litigation and the Board’s “Ethics Advisory Notice” dated 10/15/08 – Ethics Chair
- B. Formatting Compliance Initiative (and timeline) – Board Chair
  - 1. Monition or Warning Letters
  - 2. Rule Adoption
  - 3. Implementation and Enforcement
- C. Student Liaison Representative – Ad Hoc Chair
- D. Proposed Joint Reporter-Bar Task Force on Reading and Signing and Other Issues of Mutual Interest – Ad Hoc Chair
- E. Proposed Professional Practices Assistance Program – Ad Hoc Chair
- F. 2012 Legislative Initiatives – Board Chair
- G. Update on Proposals for Contract for Court Reporting Services – Finance Chair
- H. Membership in Council on Licensure, Enforcement & Regulation – Ad Hoc Chair
- I. Scheduling of next Meeting for Friday, December 9, 2011 at 1:00 P.M. – Board Chair
- J. Pre-Approval Publication of Board Meeting Minutes - Secretary

**V. COMMITTEE REPORTS**

- A. *FINANCE COMMITTEE*
- B. *EDUCATION COMMITTEE*
- C. *ETHICS COMMITTEE*
- D. *AD HOC COMMITTEE TO PROMOTE EFFICIENCY*

**VI. INFORMATIONAL REPORTS**

- A. *Administrator’s Report*
- B. *Counsel’s Report*
- C. *Board Member’s Roundtable*
- D. *Chair’s Report*

**VII. NEW BUSINESS**

**VIII. ADJOURNMENT**

\*Meeting to be held at the Library of the 19<sup>th</sup> Judicial District Court for the Parish of East Baton Rouge, 300 North Blvd., Baton Rouge, Louisiana. (Paid public parking available in parking garages.) Agenda posted at Domicile Office and at official website, [lacourtreporterboard.com](http://lacourtreporterboard.com), on Wednesday, October 19, 2011.