

THE LOUISIANA BOARD OF EXAMINERS OF
CERTIFIED SHORTHAND REPORTERS

BOARD MEETING MINUTES

FRIDAY, JUNE 17, 2011

Pursuant to notice, the meeting was called to order at 1:00 p.m., Friday, June 17, 2011, at the Office of the Louisiana Board of Examiners of Certified Shorthand Reporters, 9422 Florida Boulevard, Suite A-1, Walker, Louisiana, with a quorum present.

PRESENT:

Judge Robert Murphy, Chairman
Vincent Borrello, Jr., Secretary
Milton Donegan, Jr.
May Dunn
Gail Freese
Suzette Magee
Phillip Kaufman
Laura Putnam
Dion Young

Tonya R. Armentor, Administrator

CALL TO ORDER:

Judge Murphy Called the meeting to order and asked for a motion to approve the Minutes of the April 1, 2011 Board Meeting. Mr. Donegan moved to approve, which was seconded by Mr. Borrello. The motion passed without opposition.

REPORT OF THE FINANCE COMMITTEE:

The Minutes of the Finance Committee, which was previously distributed for the Board's review, was reported by Mr. Donegan, Committee Chair. No motion was necessary.

REPORT OF THE ETHICS COMMITTEE:

Mr. Young, Committee Chair, reported that Ms. Shelia Walker is currently suspended and that this matter would be deferred until the next meeting. No motion was necessary.

REPORT OF THE EDUCATION COMMITTEE:

The Minutes of the Education Committee, which was previously distributed for the Board's review, was reported by Mr. Borrello, Committee Chair.

- As to the Provider & Individual Continuing Education Approvals, Mr. Borrello moved to approve, which was seconded by Ms. Putnam. The motion passed without opposition.
- As to the Examination Rules/Notice of Intent, Mr. Borrello moved to approve, which was seconded by Ms. Magee. The motion passed without opposition.
- Mr. Borrello reported he was recently advised that the Claiborne Building, which is the testing facility for the CSR Examination, will no longer be a viable location for testing in the future. The exam date and the location will be deferred until we are able to obtain a new testing facility. Once advised, Ms. Armentor will post information of the Board's website.
- Mr. Borrello further reported of the Nuts-n-Bolts Seminar in Destin, Florida, in which he was a speaker, as did Mr. Kaufman and Ms. Magee at the Louisiana City Clerk's Association, in which they were speakers.

REPORT OF THE AD HOC COMMITTEE:

The Minutes of the Ad Hoc Committee, which was previously distributed for the Board's review, was reported by Ms. Putnam, Committee Chair. Ms. Putnam further reported that the Ad Hoc Committee would be meeting in July to further discuss drafting rules for Read & Sign Depositions and the interpretation of Maintenance of Record, 607C. No motion was necessary.

NEW BUSINESS:

- Ms. Armentor reported on the list she presented as it related to Reinstatement Requests since the last Board Meeting. Mr. Kaufman moved to approve, which was seconded by Mr. Donegan. The motion passed without opposition.
- Sharon Hamilton appeared before the Board requesting reinstatement. Mr. Borrello moved to approve, which was seconded by Ms. Putnam, pending Continuing Education Credits and fees up to date. The motion passed without opposition.
- Evangeline Langston appeared before the Board requesting reinstatement. Mr. Borrello moved to approve, which was seconded by Ms. Freese, pending Continuing Education Credits and fees up to date. The motion passed without opposition.
- Rhonda Baiamonte appeared before the Board requesting reinstatement. Mr. Borrello moved to approve, which was seconded by Ms. Dunn, pending Continuing Education Credits and fees up to date. The motion passed without opposition.
- Rebecca Daher appeared before the Board requesting reinstatement. Mr. Borrello moved to approve, which was seconded by Ms. Dunn, pending Continuing Education Credits and fees up to date. The motion passed without opposition.
- The LCRA request by Mr. Peter Gilberti was deferred until the next meeting.

REPORT OF THE CHAIRMAN:

Judge Murphy reported that we now have 1,383 Certified Court Reporters, with some overlapping certifications. It was also reported that the Board's cash on hand is \$126,000 as of now, with a year-end projection of \$172,000. It was further reported that the new Board Chairman, who was appointed by the Supreme Court, is the Hon. Paul Bonin, Judge, Fourth Circuit Court of Appeal, in New Orleans.

Mr. Borrello made a motion to adjourn, which was seconded by Ms. Putnam. The motion passed without opposition. The Board Meeting was adjourned at 2:25 p.m.